



# Author S1000D for Experienced Authors with R4i Writer

secure. manage. deliver.

Classroom Duration: 1 day Virtual Duration: 2 x 2 hours

## CHAPTER 1. STARTING AND LOGGING ON

- Starting R4i Writer
- Import Logon Settings
- Remember Credentials

## CHAPTER 2. WORKING ENVIRONMENT

- Working Environment
- Toolbars

## CHAPTER 3. AUTHORIZING

- Create new Data Module
- Check out/Check in
- Insertion of Figure/Symbol
- Insertion of DM Reference
- Insertion of Cross Reference
- Insertion of Common Information Repository
- Insertion Tables
- Table Editor
- Copy/Paste from Word/Excel
- Preview
- Validation
- Check Spelling

## CHAPTER 4. SEARCH

- Standard Search
- Text Search
- Search History
- Grid Sort

## CHAPTER 5. TASKING

- How to see your Tasks
- Check out/Check in
- See comments from QA