Simplified Technical English

Who should attend this course:	Anyone who needs to implement Simplified Technical English (STE) in their technical documents.
Pre-Requi-sites:	This class assumes no prior experience with STE.
Course Content:	This class teaches you the STE Rules that need to be considered for the implementation of STE. This is a hands on training session with many practical exercises. Included is information about complying to Writing Standards and how this affects your STE implementation. Included in the training is the STE Dictionary of words.
Length:	Classroom: 2 days
	Virtual: 8 x 2 Hours
Topics:	• What is Simplified Technical English.
	• Rules for the using of Words in your Technical Writing.
	• Rules for Noun Phrases.
	• Rules for Verbs.
	• Rules for Sentences.
	• Rules for Procedural sentences.
	• Rules for Descriptive sentences.
	• Rules for Warnings, Cautions and Notes.
	• Rules for Punctuation and Word Counts.
	• Rules for Writing Practices.