



Introduction to Simplified Technical English

- Who should attend this course:** Anyone who needs to create technical documents using Simplified Technical English (STE).
- Pre-Requisites:** This class assumes no prior experience with STE.
- Course Content:** This class teaches you how to apply STE rules to your content by practical exercises.
- Length:** Classroom Duration: 1 day
Virtual Duration: 4 x 2 hours
- Topics:**
- Introduction to STE, its history and benefits
 - Application of the Rules based on Words, Noun Phrases, Verbs and Sentences
 - Application of the Rules in Procedural and Descriptive sentences
 - Application of the Rules to Warnings, Cautions and Notes
 - Application of the Rules for Punctuation and Word Counts
 - Application of the Rules for Writing Practices
 - Supplied with the course is the STE default dictionary and all exercises